



Immigration Law & Social Advocacy Services, Inc.



Fee Waiver/ Reduction Policy*

Immigration Law & Social Advocacy Services, Inc. will reduce or waive fees for clients who formally request and prove that they cannot afford to pay the immigration legal service fees charged by Immigration Law & Social Advocacy Services, Inc. Clients requiring a waiver of fees charged by USCIS must submit a separate waiver directly to the Federal Government.

The criteria for reducing or waiving fees will be based on the U.S. Federal Poverty Guidelines. The following sliding fee scale is implemented:

- If a client falls at or below 130% of the U.S. Federal Poverty Guidelines, 100% of the recommended fees may be waived.
- If a client falls between 131% and 200% of the U.S. Federal Poverty Guidelines, 50% of the recommended fees may be waived.

Clients requesting a fee waiver or reduced fee must complete a Fee Waiver/Reduction Application Form and submit acceptable documentation to verify their income level, such as their most recent federal tax return, pay stubs, bank statement, proof of current public benefits received, proof of extreme economic hardship, or other form of documentation.

A fee waiver/reduction may only be granted by the Program Director of Immigration Law & Social Advocacy Services, Inc.. If a client is granted a fee waiver, he or she must sign and agree to the Fee Waiver/Reduction Application Form.

The **2024** U.S. Federal Poverty Guidelines for the 48 Contiguous States and the District of Columbia, located at <https://aspe.hhs.gov/poverty-guidelines>, are as follows:

Family Size	100% of Poverty Level	130% of Poverty Level	200% of Poverty Level
1	15,060.00	19,578.00	30,120.00
2	20,440.00	26,572.00	40,880.00
3	25,820.00	33,566.00	51,640.00
4	31,200.00	40,560.00	62,400.00
5	36,580.00	47,554.00	73,160.00
6	41,960.00	54,548.00	83,920.00
7	47,340.00	61,542.00	94,680.00
8	52,720.00	68,536.00	105,440.00
9	58,100.00	75,530.00	116,200.00

*Immigration Law & Social Advocacy Services, Inc. has the right to amend this fee waiver policy at any time.